

Dear visitor/service provider,

please read the additional instructions below carefully, with which we aim to guarantee you a safe and pleasant visit to our mills.

1. Before the mill visit, no later than the previous working day:

- Apply for a safe-conduct permit at: <https://gates.metsagroup.com/hakemus/start.do>
- Name your contact person as the approver for the visit, or if they cannot be found in the menu, choose satu.stolpe@metsagroup.com
- After approval of the permit, you will receive a pin code in you email to access the mill area from the passenger gate
- Service providers must complete MetsäGroupin safety training in advance: <https://www.metsagroup.com/fi/ota-yhteytta/Pages/Turvallisuusperehdytys.aspx>
- Visiting address: METSÄ WOOD, Lohja Kerto mill, Tehtaankatu 1, 08100 Lohja, Finland

2. Upon your arrival

- Park in guest parking
- Inform your contact person of you arrival by phone
- In the picture below, you can see the location of the passenger gate from which you arrive at the mill area



3. Things to consider during your visit

- Smoking is prohibited in the mill area. Smoking is possible at the passenger gate next door in the smoking shelter outside the gate.
- Arriving at the mill while intoxicated, bringing intoxicants and consuming them in the mill is prohibited in the area.
- The use of mobile phones during the mill tour and when moving around the mill area is prohibited.
- Photography and video recording is prohibited.

4. Personal protection:

To ensure your safety, dress as follows:

- Company workwear/visitors's vest equipped with attention colors
- Helmet with chin strap and goggles
- Safety footwear
- Hearing protection for production facilities

If necessary, we will borrow personal protective equipment for the duration of the visit.

In an emergency, follow the guide's instructions. A general emergency number is used in the mill area: 112.



In unclear situations, please contact your contact person immediately.

Welcome to Metsä Wood Lohja Kerto mill!